



## **— Minutes —**

### **Radio Boise Board of Directors Meeting**

Thursday, September 25th - 6:00 - 7:30 PM

The meeting was held in the Board Room of The Alaska Center, Boise, Idaho

Board Members (8) - Shauna Smith (Chair), David Stuesse (Vice Chair), Rob Lockward (Treasurer), Hilary Rayhill (Secretary), Mark Shirrod, Daniel Glynn, Sarah Faires, Shevawn Bell

Board Members in attendance (8) - Smith, Rayhill, Shirrod, Glynn, Stuesse, Faires, Bell (virtual), Lockward

#### **Call to Order 6:00 PM - Smith**

#### **Call to review and approve minutes from September**

Motion (Shirrod), Second (Lockward),  
Approved 6-0

#### **Financial Report - Lockward**

Will make it through Radiothon  
Merchandise revenue flat  
Discrepancy \$63 Soul Food fest (possible  
Double entry)  
Aging AR Summary-Idaho Kombucha, Brewer's Haven, Lost Grove  
(90 days), Matlacks  
Mark to talk to Lost Grove  
Procedure developed to address aging  
AR not being used by employee  
Spending roughly 20K/month  
Motion (Shirrod), second (Lockward)  
Approve 6-0

#### **Interim Manager Report - Shirrod**

Have sign approval submitting to building for approval  
Paying current rent rate as owner hasn't signed lease  
Building up merchandise inventory to increase sales  
Future income from Boise Co-op round-up, Bogus Basin Ski-a-thon  
McCall transmitter-19k, 1k underwriting on KBSU,  
    Could take up to 3 months  
    KBSU using for free since April, will charge rent if not paid by Jan 1, 26  
Volunteers for events, newsletter  
Programmers meeting went well

### **Workforce Structure- Shirrod**

Staff having difficulty giving up  
    responsibilities to volunteers  
Team Leadership—  
    GM spends 60% of 25 hours/week as leader/advisor, managing ahead  
    Volunteer Coordination 1 or 2 ppl hire for position  
    Underwriting/Development advertise for position based on commission  
        15%-20%  
    Budget of what we can afford after Radiothon

### **Radiothon: Smith**

Create video to donors >\$250  
Matching donations  
Thank you cards from Board  
Recognition in Newsletter?  
Sarah, Shevawn, Shauna asking for access to Meta Workspace  
    Difficult to obtain  
Shirrod moves to approve \$250 for advertising on social media for  
    Radiothon, Second (Rayhill)  
    Approve 6-0

### **SBA Loan Resolution:**

Remove Jessica Evett from loan and replace with Shauna Smith  
Motion to Approve (Rayhill) Second Faires  
Approve 6-0

### **New Business**

Stuesse suggests we share cost of food for programmer's meeting at \$25  
each. All agree

**There being no further business and no public comment, Smith  
adjourned the meeting at 7:43 PM.**

