



— Minutes —

Radio Boise Board of Directors Meeting

Monday, March 24th - 6:00 - 7:30 PM

The meeting was held in the Board Room of The Alaska Center, Boise, Idaho

Board Members (8) - Mark Shirrod (Chair), Shauna Smith (Vice Chair), Meaghan Lopez-Weston (Treasurer), Hilary Rayhill (Secretary), Daniel Glynn, David Stuesse, Sarah Faires, Nichole Marie Albertson-Winkle (Executive Director, Non-voting).

Board Members in attendance (8) - Shirrod, Rayhill, Glynn, Smith, Stuesse, Faires, Albertson-Winkle

Visitors (2) Estaoban Galan Community Advisory Board representative, Dave Grabowski

Call to Order 6:00 PM - Shirrod

Call to review and approve minutes from December Motion to Approve (Lopez), Second (Smith), Passed 7-0

Financials-Lopez

Not finalized due to Quickbooks not functioning, predicting \$8-10,000 going into Radiothon

Outstanding Invoices:

Roots Zero Waste Market made one payment, they are aware

Vista Uptown Bar —one payment off, stopped underwriting
visited in person without success

Collections procedure written up in 2023 by Shirrod

Short term contracts—get payment first

Quarterly or multiple months get in advance of renewal

Discussion of discount for paying early

Underwriting not meeting projected budget—Shirrod

Typically meet the projection, questioning if grant writing and underwriting is too much for one person

Sales receipts/Quickbooks fixed financials approval at next meeting

Executive Director's Report - Albertson-Winkle

Discussion of selling merch at TMF and having pick up if out of stock

BSU using transmitter so we don't lose license d/t inactivity

Signage coming for street side

Request for donations for programmers for Radiothon

Board Member Conduct Policy – Glynn

Motion to Approve (Lopez), Second (Rayhill), Passed 7-0

To be put in Board Book

Community Advisory Board Recommendations-Galan

Had informal and second formal meeting March 10, 2025

Recognition for independent media

Diversity, eclectic energy and still underground—want to bring out to community

Story Brand—educating listeners in public spaces and on air—needs investment

want all to understand what we do and what we stand for whether they are listeners or not

Same language and words for programmers, listeners, staff.....only 3-4 3-4 words

Radio Jingle—creating cohesiveness across diverse shows

How to meet community with resource/radio—one sheet of what it looks to be a partner with RadioBoise—use for underwriting

Programming—need for more? How do we recruit?

Do we need to build the investment of programming before applying?

Build community obligation—how do that with programmers

Look to organizations who align with us and innovate a partnership — what would be valuable to you — look to community

Governance--Shirrod

Accomplishment for board this year

2026 Budget presented in October

Five year Plan—major improvements. Capital campaign for moving

Do a SWOT analysis before board meeting for members

Community, others after—

Have a framework to present to others and complete/near complete five year plan

Meet with staff before June as well—consensus not unanimous approval

Stakeholder meeting in May —take to retreat in June

Shauna and Mark to spearhead

Retreat: have staff come early then board alone,

Friday night Rayhill with staff and +1

Saturday at Shirrod

Budget--Albertson

NFCB only Nichole going right now

Motion to Approve Budget (Rayhill), Second (Lopez) Passed 7-0

HVAC System Discussion

David and Brian to look at system and evaluate if there is anything we can do

Mark posted an air conditioner on Slack that is what is quoted

Do other transmitters have issues

Nichole to ask for itemized receipt from A-1

Get another quote possibly

Discussion/New Business—none

There being no further business and no public comment, Shirrod adjourned the meeting at 7:45 PM.

Addendum Ad Hoc meeting 4/18/25

In person attendance: Shirrod, Smith, Rayhill, Stuesse

Virtual: Lopez, Albertson

Not in attendance: Glynn, Fairies

Call to Order by Shirrod, 5:12pm

AC unit for transmitter Alaska Building, \$ 5348 new unit that will fit in current space.

Hire electrician—\$300-400

Pay shipping—several hundred

Used AC unit would be about half the price, but would need new unit built

One year warranty

Ask about discount for nonprofit

Meghan says buy new, Nichole agrees

Motion for Approval to purchase new AC unit for the transmitter on the Alaska building (Rayhill), Second (Lopez) Passed 6-0

Owyhee Ridge Power Amplifier

New one \$15,000

Rebuilt same model \$4801.61

Send the malfunctioning one to get it repaired for \$1500-\$2000 won't be returned for 90 days

Could need to file with FCC d/t lack of broadcast. No repercussions

Send the unit for rebuild:

Motion to Approve repair of current power amplifier (Lopez), Second (Stuesse) Passed 5-0

NFCB Conference

\$3000 budgeted

Nichole has submitted her expenses \$2700

Wayne to drive and bill for gas and lodging estimating a cost of \$1300

Increase of ~\$1000

Motion to increase budget to \$4000 (Rayhill) Second (Smith) Passed 5-0

Meeting Adjourned by Shirrod 7:34

